Minutes of the meeting held on Monday 18th August 2025

Present:	In attendance:	Absent:
Cllr. Simon Wills (Chair)	4 Local residents	Cllr. W Cheyney
Cllr. John Jervoise	Clerk Tracy Crawford	Cllr Onnalee Cubitt
Cllr. Gill Hill		
Cllr. Lee Ratcliff		

1. Appointed to Chair – Cllr Simon Wills.

2. Apologies received and noted. Cllr W Cheyney.

3. Cllr Jervoise declared an interest in matters concerning Herriard Estate and associated properties.

4. Minutes from 19th May 2025 were approved and signed as a true record.

5. External reports:

HCC – Juliet Henderson – No report
B&D BC Cllr – Onnalee Cubitt – No report
PCSO Andy Jones – No report
Sports Club - Nick White – No report

6. Chair report – Cllr Wills – attached as appendix 1.

7. Property and Projects - Cllr Jervoise

Langlies Mead – English Rural Housing are looking into costings; However, they first wish to find a solution to potential drainage issues before undertaking to much work. With changes made to protect the Environment, developers can no longer drill boreholes in to chalk for drainage, so other ways are being looked at and percolation tests have been completed for a potential drainage bed arrangement However overall progress is moving all be it slowly.
St Marys Church – The extension is complete and a new graduated path to make access easier, just waiting for a few more grants and work can start inside.
The Hub – Quotes and grants are being sought and looking at solar panels for the roof.
The Green – We are still waiting for significant rain fall to see if the Drainage will be sufficient.

8. Planning Applications update since the last meeting - Cllr Wills.

Approved
• 25/00881HSE /2500942/LBC Erection of a two storey extension Cotterpins Back Lane Herriard Basingstoke Hampshire RG25 2PU
• 24/02739/CONS Variation of Conditions 1 (Life of Site) and 14 (plans) of Planning Permission Little Bushywarren Compost Site Bushywarren Lane Ellisfield Basingstoke Hampshire RG25 2NS

To see the appendices, please visit www.herriard-pc.gov.uk/parish-council/documents/

Including 24/02873/CONS 24/02874/CONS
• 24/02666/CONS Variation of Conditions 2 (Hours of working) and 3 (Restoration) of Planning Permission 17/00289/CMA HCC/2024/0537 BA057 Humbly Grove Oilfield. The Avenue Lasham Alton Hampshire GU34 5SY
Including 24/02665/CONS 24/02667/CONS 24/02668/CONS 24/02669/CONS 24/02670/CONS 24/0272/CONS 24/0271/CONS
Awaiting decision
• 20/03130/FUL Motorway service temporary construction road, (Service Station Construction M3 J6).
• 25/00754/OUT Outline application (with access to be determined, all other matters reserved) for development of a new Motorway Service Area (MSA) and associated landscaping, infrastructure and ancillary works.

9. Vandalism at Village Green – Cllr Ratcliff
Vandalism of the swing where the rubber is being pulled off and cutting of the rope bridge have now been reported to the PC with the benches also being damaged. All have increased over the warmer months. CCTV is being considered but please report any behaviour to the police and the PC.

10. Herriard Green maintenance report and play area update. Cllr Ratcliff / Cllr Hill.
Topping of the green will take place one more time this year, and the hedges need to be cut by a tractor this gives a better cut and environmentally this works better. The ragwort is ready to be pulled, However the Thistles on the sports club side are now spreading their seeds. Cllr Jervoise will discuss with Mr White. The white lines are now painted in the car park making it easier to park and the fencing in this area will soon need to be replaced. The tarmac path has cracks again and will require attention. New signs for Dog fouling need to be purchased again and more bark chippings will be laid at the play area entrances.

10. Community Liaison- Cllr Hill
Events coming up include – MacMillan coffee morning 25th September 10 till 2
Harvest supper and Auction – Wednesday 15th October.

11. Open Forum. A discussion was had regarding comments on B&DBC Planning applications if you leave a response to an application all personal details are shared. More objections would be made without this requirement, but it is felt this is unfair.
Unfortunately, the PC are unable to assist in this matter as it is a B&DBC decision.

12. Review policies– HPC Risk Register- HPC GDPR Procedure and HPC Safeguarding Policy – Cllr Wills - AGREED

13. The certificate of completion for 2024/2025 Annual Governance and Accountability Return has been received and now can be seen on the website and notice board. Latest 2025/2026 Financial summary -Cllr Wills – AGREED

The meeting closed at 8.20 pm
Closed Budget meeting will be held 17th November.
Date of next meeting: 24th November **at Herriard Village Hub 7.30pm.**

To see the appendices, please visit www.herriard-pc.gov.uk/parish-council/documents/

Appendix 1- Herriard Parish Council – Chair Report – August 2025.

General maintenance.
The lengthsmen conducted a further visit in July at which they cleared the A339, Bagmore Lane/The Street, crossroad sightlines by strimming all 4 verges approximately 20 meters and cutting back all hedges and undergrowth to improve visibility, this followed bulk cutting back at the junction by Will Cheyney a few weeks earlier. In the remaining time, they also cleared some of the pedestrian footpath alongside the A339 from Bagmore Lane to Parsonage Cottages, strimming the weeds etc. and scrapping clear as much of the mud and debris as possible to re-widen the path.

Herriard Green.
Minor repairs continue to be conducted by Lee Ratcliff on the Green as usual – thanks again to Lee for this ongoing work. In future Lee will continue to oversee this work but we will be utilising the current Green maintenance contractors for future minor repairs as Lee has less time available at present.
As noted at the last meeting the wooden benches at both the pond and on the Green have been vandalised. Replacement composite benches that are more hardwearing, tougher and lower maintenance have now been ordered and will be installed in due course when they arrive.
Unfortunately, the Parish Council have had more than one complaint this year about off lead dogs approaching other dogs at Herriard Green that are on a lead, causing both the animal and its owner distress. Incidents have involved the approaching dog(s) attacking the dog on lead and owners having to get in between to prevent injury or needing to pick up their dog to protect it. This is not acceptable and we will be highlighting this in the Parish Magazine, but can we ask that dog owners show respect to those who keep their dogs on a lead by calling their dogs back and restraining them or keeping them on a lead and maybe using a muzzle.
We also have the age-old problem of dog fouling, despite signs and dog waste bins all around the park people still don't pick up after their dog. This will also be highlighted in the Parish Magazine, as will the recent spate of vandalism on the green, which Lee will pick up later in the agenda.

Affordable Housing
The affordable housing scheme continues to progress slowly and John will update us on this shortly.

Herriard Village Hub
As noted previously the Hub remains open to host the Coffee mornings every Thursday 10:00-12:00, thanks again to all the volunteers who work on the day or bake cakes to keep this important village social event going. The popular Folk Music night will be returning in the Autumn, again, thanks to all who organise this, volunteer on the night or support in any way. The bar and the hall remain available for rental for private events, with a reduced rate for villagers.

Finally, in terms of other local amenities, both the Fur and Feathers Public House and the Street Croft Farm are great local businesses providing varied services to both locals and visitors and I would encourage residents to use them to help preserve them in the village.

To see the appendices, please visit www.herriard-pc.gov.uk/parish-council/documents/

Appendix 2

	Herriard Parish Council Income and Expenditure 1/4/2025 to 31/03/2026		
		Payments	
DATE			**Total**
02/04/2025	UNITY BANK BP	P1 Clerks salary	£126.30
22/04/2025	UNITY BANK BP	P2 Web directions	£82.45
22/04/2025	UNITY BANK BP	P3 Cheyney farming Hedge cutting	£432.00
22/04/2025	UNITY BANK BP	P4 R Falkner J mayle Green maintance	£400.33
22/04/2025	UNITY BANK BP	P5 Zurich and town insurance	£1,074.39
22/04/2025	UNITY BANK BP	P6 Gill Hill Signs for play area	£25.94
22/04/2025	UNITY BANK BP	P7 JAL Jervoise fencing around green	£4,032.00
30/04/2025	UNITY BANK BP	P8 BANK SERVICE CHARGE	£6.00
14/05/2025	UNITY BANK BP	P9 AVS Lawson LTD Play area repairs equipment	£31.15
14/05/2025	UNITY BANK BP	P10 B&DBC Play area inspection	£327.18
14/05/2025	UNITY BANK BP	P11 Clerk yearly expenses	£200.00
14/05/2025	UNITY BANK BP	P12 JTL Jervoise carpark on green	£2,760.00
14/05/2025	UNITY BANK BP	P13 R Falkner J mayle Green maintance	£380.33
14/05/2025	UNITY BANK BP	P14 R Falkner J mayle Village pond cutting	£60.00
16/05/2025	UNITY BANK BP	P15 Web directions	£82.45
31/05/2025	UNITY BANK BP	P16 BANK SERVICE CHARGE	£6.00
02/06/2025	UNITY BANK BP	P17 Herriard Hub agm meeting drinks	£42.15
09/06/2025	UNITY BANK BP	P18 HMRC	£53.00
09/06/2025	UNITY BANK BP	P19 Clerks salary for 2 months	£212.20
16/06/2025	UNITY BANK BP	P20 Max Ratcliff Topping the village green	£160.00
16/06/2025	UNITY BANK BP	P21 Cheyney farming Hedge cutting	£240.00
16/06/2025	UNITY BANK BP	P22 AVS Lawson LTD Play area repairs equipment	£57.00
18/06/2025	UNITY BANK PC	P23 Web directions	£82.45
23/06/2025	UNITY BANK PC	P24 Lee Ratcliff Play area maintance	£168.33
30/06/2025	UNITY BANK PC	P25 BANK SERVICE CHARGE	£6.00
17/07/2025	UNITY BANK PC	P26 Web Directions	£82.45
21/07/2025	UNITY BANK PC	P27 Clerk Salary	£106.20
21/07/2025	UNITY BANK PC	P28 HMRC	£26.40
21/07/2025	UNITY BANK PC	P29 JTL Jervoise Fencing	£4,500.00
28/07/2025	UNITY BANK PC	P30 R Falkner J mayle Green maintance May and pond	£565.33
28/07/2025	UNITY BANK PC	P31 R Falkner J mayle Green maintance June	£380.33
31/07/2025	UNITY BANK BP	P32 BANK SERVICE CHARGE	£6.00
04/08/2025	UNITY BANK PC	P33 Clerk Salary	£106.00
04/08/2025	UNITY BANK BP	P34 HMRC	£26.60
		Total payments	**£16,846.96**
		General Receipts	
Date	**Ref**		**Total**
28/04/2025		R1 Basingstoke and dean	£1,463.84
08/07/2025		R2 Reconciliation Herriard Parish Council	£10,497.80
		Total General receipts	**£11,961.64**
		Restricted receipts	
		Total Restricted receipts	**£0.00**
		Herriard Parish Council	
		Financial Year ending 31 March 2026	
		Bank reconciliation at:	10/08/2025
		Less unpaid items	£0.00
		Plus receipts not banked	£0.00
		Net bank balance	£10,089.29
		Cash Book:	
		General Balance b/fwd	£8,641.61
		Plus general receipts	£11,961.64
		Less general payments	£16,846.96
		General Balance c/fwd	£3,756.29
		Restricted Balance b/fwd	£6,333.00
		Plus restricted receipts	£0.00
		Less restricted payments	£0.00
		Restricted Balance c/fwd	£6,333.00
		Total balance	£10,089.29
		Variance	**£0.00**

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