**Minutes of the meeting held on Monday 29th November 2021**

Present:

Cllr. Gill Hill (Chair)

Cllr. John Jervois

Cllr. Will Cheyney

Tracy Crawford (Clerk)

In attendance:

8 Local residents

Mayor of Basingstoke

Onnalee Cubitt Apologies:

Cllr. Simon Wills

Cllr. Bob Ives

PC Ross Holdsworth

PCSO Andy Jones

HCC Juliet Henderson

## Apologies received as noted as above.

* Amendments to the agenda
* Cllr Hill will speak on behalf of Cllr Wills on items 9 and 10
* Cllr Cheyney will speak on behalf of Cllr Ives on item 11
* Costings/need for possible shelter will be discussed at the next meeting when all Cllr’s can be present.

## Cllr Jervoise declared an interest in matters involving Herriard Estates and associated properties.

1. Minutes were approved and signed as a true record of the Parish Council meeting 29th November 2021.

## External reports

## Police report – PCSO Andy Jones, attached as appendix 1.

HCC Juliet Henderson, Attached as appendix 2.

Cllr Onnalee Cubitt spoke as her role as Basingstoke & Deane Cllr, reminding everyone that she is local and can be contacted if needed, she spoke of the need for Basingstoke to work to alleviate climate change and how Basingstoke is the 2nd biggest housing builder in the country, The items on the agenda for this year are public transport and the ice rink.

Questions raised to her were about reducing speed in villages to 20mph, studies have shown this does not make roads safer but better for the environment.

Sports Club – Nick White

The football team have 2 sides and play Saturdays, Sundays and midweek.

Unfortunately, the All-stars program will not be running this year, however summer coaching courses will be advertised in the local press.

1. Chair report - Cllr Hill, attached as appendix 3

The village litter pick is to be held on Sunday the 13th March, meeting at the British Legion Hall carpark at 10am till 12pm.

1. Motion to adopt policies – Risk Register/Risk Assessment, Health & Safety, Safeguarding -Cllr Hill

Motion agreed.

Cllr Jervoise requested to review 3 yearly, policies will be on the website to be viewed.

1. Motion to adopt the proposed employment contract for the Clerk. Motion agreed and contract signed
2. Property and Projects report - Cllr Jervoise.

The nursery will be opening next term, Called Little Meadows Nursery

Fundraising for the Church renovations have started, and a meeting will be held in May.

1. Planning Applications - Cllr Wills. (Cllr Hill in Cllr Wills absence)

● Determined since last meeting

o 21/01491/PIP Permission in principle single dwelling Back Lane – Granted

o 20/01700/FUL St Mary’s Church extension, new WCs, path reroute - Granted

o 21/02083/GPDAG Change of use of agricultural buildings Crendon Barn to flexible commercial use – Agreed to flexible use, refused use for veterinary clinic

● New since last meeting

o 21/03484/FUL Unit 5 The Bullpens - erection of single storey link to create meeting room and lobby - Granted

o 21/03674/HSE Replacement windows and doors – 1 Manor Ct, Scratchface Lane – Awaiting decision

● Still awaiting decision

o 21/00744/RET Change of use at Scratchface Lane from agri/equestrian to dog training-expected March

o 20/03130/FUL Motorway service temporary construction road- no decision

o 21/02618/LBC Replacement windows Scratchface Lane-no decision

o 21/03156/LBC Replacement conservation roof lights Home Farm Cottages-no decision

1. Greening Herriard update – Cllr Wills (Cllr Hill in Cllr Wills absence)

* Key update is the lottery application – we were successful with our application for the Herriard Climate Change Hub (HCCH), we have £1380 to build and launch an internet based digital community hub for the village, to inform and facilitate local, climate positive, action. The internet-based hub will be open to all residents across the Parish and will be built to ensure it is intuitive and accessible. It is our intention to host a variety of links and content, including links to a household efficiency calculator, with advice on suitable retrofit solutions, links to a lifestyle CO2 calculator, presenting behavioral change tips, a local & swap market to promote reuse of unwanted items, a local tool loan hub and ideally a bulk purchasing facility to enable residents to purchase selected eco-friendly cleaning products and dry goods, in bulk.
* We also aim to incorporate the current directory of various environmentally friendly local businesses, to help reduce people’s climate impact, travel and food miles.
* We also have funding to launch the hub via a local event, held at the Village Green. This will include a selection of speakers on topics directly related to the Climate Emergency, with a particular focus on local action, so topics such as energy efficiency, re-wilding and sustainable gardening, setting up an energy co-operative, renewable energy solutions, etc. It would also include a variety of activities to further encourage community involvement at all ages, including wildflower planting and local children building a bug hotel.
* We would hope this builds on work done in 2021 as part of our Greening Herriard campaign. Now we have the funding confirmed we would like to involve the recently set up Climate Change Action Group set up by the Parish Council to further develop the hub and organise the launch event. It is approx. £1000 for the Hub and £400 for the event.

1. Herriard Green update and the Lengthsmen visit from Cllr Ives (Cllr Cheney on behalf of Cllr Ives)

The pond opposite Hyde Farm is due to be cleaned out on Sunday 13th March, by Dan Ives, Cllr Will Cheyney and Cllr Ives the same day as the litter pick as part of our Herriard community tidy up. Warning signs will be put on either side of the road and it will be done by a digger on the pavement loading into a tractor and trailer, so we will be keeping people at a safe distance. Apart from some initial branch cutting, not much manual labour is envisaged. Any reeds/rushes will be put back around the edges.

A question was asked if the pond can be lined? As this is a soak away it may not be possible and would be a great cost. However, this will be considered in the future and the possibility of grants to fund.

The apple trees at the Green near the King Johns Lane gate have been pruned back to keep them healthy and old posts taken away. The orchard has been neglected for some time, an oversight, and we were reminded by Cllr Jervoise that this needed doing as a matter of urgency this year. Some more work is due to mulch around the apple trees, tidy the nearby overgrown hedge and mow some paths through. The Parish Council would like to thank Andy Casey and Gill Venning for pruning the orchard.

The work to replace rotting rails on the perimeter fence around the pitch is in hand.

Repairs have been done to the play area; the Council will look into additional the rubber matting. The Chair to invite interested parties to form a committee to plan for play area improvements.

The Lengthsmen came in January and cut back brambles around all 4 gates at The Green and took off the tufts of grass growing on the footpath adjacent to the A339 from Bagmore Lane near to the old schoolhouse.

The PC has signed a contract to continue with the Lengthsmen scheme in the year ahead. This is funded by HCC and for a small parish like ours it is very useful.

1. Community Liaison – Cllr Cheyney

The Farm tour will take place on the 1st of May, open to Herriard villagers first as numbers are limited.

See flyer in Parish Magazine and will be on the Facebook page.

The village fete will be on Sunday the 22nd May

There is a large committee organizing the fete this year and it should have some new and diverse attractions

1. Approve Parish Council Financial summary- Cllr Hill.

* Approved attached as appendix 4

A question was asked about donations, a village charity meeting will be held soon details to follow

## Open Forum – Speakers are asked to speak for no more than 3 mins

* The Fur and Feathers sign has been damaged in the storms, could a new one be placed on the bus shelter, to prevent damage in the future?

The Estate Maintain the bus shelters.

It was agreed that a reflective sign could be placed on the bus shelter with the Parish Council seeing the plan for the sign in the first instance

* The flooding on Bagmore Lane near the Grange turning is still an ongoing issue, please can everyone report on the Highways website
* Parking on Hockleys Lane and other areas of the village is an ongoing issue for outsiders using the park. Agreed to be addressed at the next meeting regarding expanding the car park spaces and signs at Hockleys and on King Johns Lane
* A larger discussion was had by all about the look of the village and how this can be improved visually
* Noise from dogs and children at The Green was raised
* ANOB (Area of Outstanding Natural Beauty) - this will be brought up at a future meeting as it needs greater thought and discussion among Cllrs
* A noise complaint has been copied to the PC regarding mechanical sawing o the Avenue; this is being investigated.

## The date for the next meeting: **Monday 16th May 2022 RBL Hall at 7.30pm.**

Annual parish meeting with open bar

Meeting closed at 20.45.

**Appendix 1: Police report, PCSO Andy Jones, for meeting held on 7th March**

**ASB**

2nd Feb. Report of a motorcycle using a restricted byway which is currently closed and not open to traffic. Preston Candover.

**Burglary residential**

2nd Feb. Shed has been broken into whilst residents were home.  Accessed has been gained by prising hinges off shed door.  2 x chainsaws have been taken.

Victim heard a loud bang.  He went outside to check and saw the back gate open, and the bin had fallen over.  He saw a pickup van driving away but did not get a reg.

The van was a double cab pick-up style with a half cage on the back, like a council rubbish collection van. Ellisfield

**Criminal Damage**

12th Feb. Overnight persons unknown and without permission, drove through the hedge and over crops poaching or in pursuit of hares causing criminal damage

This is the 3rd time this has happened this winter. Bradley

20th Feb. Damage caused to a wing mirror of a car parked in a public area overnight, breaking it off its brackets. Upton Grey.

**RTC**

20th Feb. Car has aquaplaned on the A339 Herriard, damage caused to fencing as a result of the impact. No offences driver received medical attention.

**Theft**

1st Feb. One male has been seen walking around the garden of a residential property and selecting metal products. He has been challenged by resident and challenged as to who he thinks he is selecting items without permission. Male responded saying he did not want to disturb the occupier. Male was given an exhaust to get rid of him.

Male 1 described as white 5ft 7" believed to be from the travelling community and there was a male with the LWB van which had a lot of scrap metal in the rear.

Male 2 was described as a white male very tall 6ft 6" approx. **Herriard**

26th Feb. Male stole radiator from outside informant's house, whereby unknown male has attended address and taken radiator. Neighbour was in their car at the time and able to get a good facial image of the offender and the index of the vehicle. This male has been linked to another theft of Metal in Basingstoke Town. The owner of the vehicle is registered in the Metpol area, and his vehicle has been circulated on Police National Computer to stop and arrest. Other offences are expected to emerge once the owner is apprehended. Excellent observation skills of the neighbour. **Cliddesden**.

Appendix 2

Hampshire County Councillor report

February 2022

HWRCs update

The system of booking to visit Hampshire’s household waste recycling centres

(HWRCs) is to be made permanent following feedback from users who overwhelmingly

supported the approach. It was introduced in June 2020 in response to the pandemic

but also helped smooth visits and reduce queuing. The ability to book multiple trips will

remain.

1. Support for Community Transport

With the COVID-19 pandemic still having an impact on levels of all public and community

transport use across the county, Hampshire County Council has agreed to maintain

contract payments for community transport operators at 100% from 1 April 2022 to 31

March 2023.

Community transport operators have reported that around 35% fewer passengers are

travelling than before the pandemic. The move will assist those operators in the recovery

and operation of their services, supporting them to maintain service levels whist they

experience lower than usual passenger numbers, and user confidence rebuilds during the

coming financial year.

County Councillor grants

The 2022/23 County Councillor grant window will open on 1 June. The link for applications

is https://www.hants.gov.uk/community/grants/grants-list/county-councillor

2. Roads, Transport and Environmental investment

Hampshire County Council is to be asked to approve on 17 February an increased 2021-

22 capital programme of investment in countywide highways maintenance, road safety,

transport improvements, flood alleviation, waste management, and bridge strengthening,

as well as economic development and town centre improvements, amounting to £112.885

million. This includes £7 million additional financial support for highways maintenance.

Planning continues for the next generation of waste infrastructure to support the county’s

ability to recycle a wider range of materials. As part of the capital programme of work is the

continued development of a plan for a new materials recovery facility in Eastleigh.

The proposed programme and appendices highlight an Integrated Transport Programme

of over £100 million in value.  Local schemes to enable people to walk and cycle more for

local journeys represent a £11.3 million investment.

Separately, Hampshire County Council is the first council in England to trial plastic bollards

made from sugar cane on its pavements; these are being installed as a lower carbon

alternative to the traditional concrete ones. The plant-based bollards are also lighter,

easier to install and cheaper - costing £150 compared with £190 for concrete. They are

also, just as resilient in the event of a crash and do not splinter if they are hit by a vehicle.

The proposal is part of the county’s plans to meet its climate change targets to be Carbon

Neutral by 2050 and resilient to a two-degrees rise in temperature.

In recognition of the importance of building resilience, the council has declared 2022 the

“Year of Climate Resilience”. This presents an opportunity for it to increase awareness of

the importance of resilience and to develop some showcase projects in partnership with

key stakeholders. More information can be found on the Council’s Climate Change

website:

https://www.hants.gov.uk/landplanningandenvironment/environment/climatechange

Platinum Jubilee Celebrations

Hampshire County Council is putting plans in place to celebrate the Queen’s Platinum

Jubilee this year. These will provide opportunities for residents across the county to

participate, including through schools, libraries, care homes, and outdoor sites. The

primary focus is during the extended bank holiday weekend of Thursday 2 to Sunday 5

June 2022.

The plan also have is a significant focus on complementing The Queen’s Green Canopy

theme, with £0.5 million is to be made available to help organizations and communities

plant trees across the county.

Appendix 3

Chair report for the meeting 7th March 2022

Commencement of employment of the Clerk

The Parish Council have decided to pay the Clerk commencing 1 st April 2022. An

employment contract has been drawn up for approval and a payroll service company to

manage pay slips has been signed up. The Clerk is an important role in any Parish Council

and HPC wish to ensure greater continuity of service by paying the Clerk a monthly salary as

happens in most Parish Councils, but without requesting a precept where the costs fall to the

residents of Herriard. The Council has scrutinised its income and expenditure and I am

happy to say we can afford to pay the Clerk at a basic rate starting in April. The Clerk’s

salary will be reviewed annually. My thanks to Cllr Wills for his work on this.

New Policies

Following the adoption of the Code of Conduct and Standing orders, I wish to seek adoption

at this meeting for a Health and Safety policy, Risk Assessment and Safeguarding policy.

Going forward, Financial Regulations will be adopted at the next Council meeting. This will

be the final policy deemed necessary for the time being. Policies will be put on the Herriard

website under the Parish Council section and can be viewed by Councillors on the shared

Drive.

Affordable housing

I am very pleased that the opportunity to view plans and talk with the architect, Jonathan

Ross and Andrew Simpson from Winchester Housing Trust are finally taking place so that

this project can move towards approval by B &amp; DBC. My thanks to Jonathan and Andrew for

attending the Village meeting and to everyone from the village who has shown interest by

attending tonight. This has been a long-term project taking considerable time and hard work

from its instigation, involving Mike Branigan, John Jervoise and Gareth Davies in the leading

roles. We hope that the majority of the village backs this development to provide affordable

housing for those with a connection to Herriard as well as four additional private homes to go

on the market. People are already showing an interest in signing up for the affordable or

rented housing and I invite those with a connection to Herriard who are interested, to contact

the PC.

Play Area

The playground is 12 years old and faults have started to show. We have recently had rotten

beams, crossbars and upright posts replaced on the toddler swing bay and the tyre walk,

hand rails on the Burma bridge, long timbers to the main frame and a cross beam timber on

the junior main unit replaced, plus all new fixings where needed. Other faults have been

identified by the contractor which will need to be addressed.

There needs to be a plan going forward and it was suggested that a committee of interested

people is formed with members of the PC to look into the question of either replacement or

repairs to the current play area equipment at some future point. Playground equipment is

expensive eg a double swing comes in at around £1500 so a plan of gaining grants,

donations and fundraising needs to start to take place.

This committee will also need to consider and gauge support from the village for a shelter

from sun and rain at The Green which was discussed at the last meeting. Examples of

shelters and costs have been looked into and can be viewed in an appendix. Anyone

interested in being on the playground committee please contact the Chair. I will send out an

email to approach a group of people between now and the next PC meeting.

Policing

The meeting with Police and Crime Commissioner Donna Jones has been postponed to 25 th

April. Prior to the meeting I will invite Councillors and residents to inform me of concerns or

topics to raise at the meeting.

Community liaison and events

The annual litter pick event will take place on Sunday 13 th March, between 10-12 starting at

the RBL hall. My thanks to Mrs Pat Pegg for helping to organise this and liaising with the

Borough Council for waste collection. Cllr Ives has suggested we use this day as a village

tidy up day when the pond near Hyde Farm is cleared of vegetation. Signs at the Green can

be cleaned.

The PC is supporting St Marys Church and Winslade PCC and the RBL Club in a

programme of planned community events this year. As we look forward to coming out Covid

restrictions, we hope to see local people meeting up again at these events and the

opportunity to welcome newcomers to the village.

Gill Hill

Chair Herriard Parish Council

Appendix 4

Herriard Parish Council Income and Expenditure 1/4/2021 to 31/03/2022

Table

Description automatically generated

